September 2016

Dear Parents/Carers

At Roundwood Park we have a Bring Your Own Device (BYOD) policy that was introduced in September 2015.

The policy for BYOD is as follows:

- Non-compulsory in Sixth Form – We do recommend a laptop for Sixth Formers as the most useful device though.
- Non-compulsory in KS4 (Years 10/11) – The device must be capable of word processing, creating simple presentations and movies and accessing the internet via Wi-Fi. This will include mobile phones in KS4 during lesson time only (normal school rules apply at break and lunch and any misuse will result in a C3. Misuse during lessons will also result in a C3).
- RPS has 400 student PCs and 70 iPads available. These will continue to be maintained and updated and be available to KS3, KS4 and KS5 students.

All students must complete and sign an electronic IT Acceptable User Policy at the start of each term which covers the use of BYOD. The IT Acceptable use Policy is also available on the school website. All use in lessons is at the discretion of the classroom teacher.

Any device is the property of the owner and needs to be covered by their own insurance.

The school has implemented Wi-Fi controls on the guest network that mean users will only need to sign into their device once, unlike the previous system. This will also provide a more secure BYOD environment due to the additional firewalls involved. The school has also invested in Lightspeed Web Filtering which covers both the internal and Wi-Fi networks. This offers us as a school much greater control of the content we allow in school. This will also track all internet usage both on school owned devices and personal devices when connected to the guest network and this will enable us to provide a secure learning environment and ensure compliance with the Acceptable Use Policy.

Device safety – There are enough lockers for every KS3 and KS4 student in the school to have one. There is the ability for KS4 students who do not currently have a locker to purchase a locker. It is the students' responsibility to secure the devices throughout the school day when not in classroom use. During PE, changing rooms will be locked while the lesson takes place. Students are instructed to secure their device in their locker prior to the lesson.

Smart Watches – As a school we have taken the decision not to allow students to bring in Smart Watches. This is in line with County Guidelines due to various eSafety concerns. Initial warnings will be given then consequences issued.

We will continue to monitor and review the success of BYOD in KS4 and if BYOD proves successful we will consider extending the scheme to KS3 in the future. Take up in the first year was patchy.

If you would like to discuss this further then please contact me at t.smith@roundwoodpark.co.uk or 01582 714007 or Dean Inns (Network Manager) at d.inns@roundwoodpark.co.uk

Yours sincerely

Tony Smith
Deputy Headteacher and Director of Operations