



Tuesday, 9 January 2018

Dear Parent/Carer,

BIOLOGY FIELD TRIP – Wed 4th July – Fri 6th July 2018

The Biology department is organising a field trip to Preston Montford, Shropshire, for its current Year 12 students. The trip relates directly to the A Level course, where students will have access to facilities and equipment in order to complete field work that we do not have available in school. The field work contributes to a core practical required to pass the practical assessment element of the A level. Students will find it difficult to progress onto year 13 Biology without attending. If anyone is absolutely certain that they do not intend to continue Biology after year 12, they need not take part in the trip. However, if any student has doubts then they should attend the trip, but must be aware that any deposit paid is non-refundable and that parents will be liable for any cancellation charges that are incurred should their son/daughter withdraw from the trip once the deposit has been paid.

The cost of the three-day trip is estimated to be approximately £303, depending on numbers. In accordance with the Governors' policy on charging this must be met by voluntary contributions from parents/carers. The cost includes travel by coach, full-board accommodation, tuition and insurance (please note that personal items such as mobile phones, iPods and cameras are not covered on the school's insurance policy). If your son/daughter would like to participate in this trip, please secure their place by returning the attached Trip Permission to the Finance Office as well as paying a non-refundable deposit of £150 by the 6th March 2018. Payments can be made online via ParentPay.

In case of financial hardship, please contact me directly in writing and in confidence by no later than Friday 19th February. The school can apply on your behalf to a local charity for financial assistance. However, the charity has very limited resources and assistance can therefore only be given if certain financial criteria are met.

The final payment for this trip of approximately £153 (TBC) will be due by the 10th May 2018. We will contact you to let you know when this instalment is available to pay on ParentPay.

If your son/daughter secures a place but then decides to withdraw from the trip, you will be liable for any payments due unless a replacement is found or a supplier refund is made. Please be aware that any cancellation must be put in writing and sent to the Finance Office. The school reserves the right to withdraw from the trip any student whose behavioural record at school proves inconsistent with the safe running of the trip.





If you have any queries relating to this trip please do not hesitate to contact either me or Miss Brimacombe.

With kind regards,

J Blight

Jeannine Blight
Residential Trip Co-ordinator
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Email: J.Blight@roundwoodpark.co.uk)

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TRIP PERMISSION

**Year 12 Biology Trip to Preston Montford, Shropshire
4th – 6th July 2018**

To be returned to the Finance Office by Tuesday Friday 6th March 2018

I would like my son/daughter to attend the above residential trip.

I have paid using Parentpay () I enclose a cheque/cash ()

I understand my deposit is non-refundable unless the school can find a replacement and that any cancellation must be put in writing to the Finance Office. Furthermore, I understand that I will be liable for any additional cancellation charges should my son/daughter withdraw from the trip.

Signed.....Date.....

