



BERLIN History Trip – Thurs 31st Jan to Sun 3rd Feb 2019 Yr 10 & 11

Date: 31 January 2019 to 03 February 2019 GMT

Dear Parent/Carer,

The History Department is planning to run an educational trip to Berlin to support the KS4 History curriculum and enrich the learning experience for our students. We feel that actually seeing the areas that students are learning about will be a worthwhile and moving experience for them. The study themes covered will be Berlin 1918 to 1945, the Cold War and Germany's reunification. We will visit the Sachsenhausen Concentration Camp, Berlin's Olympic Stadium and Wannsee as well as taking part in tours of Berlin Tempelhof Airport, a Berlin Bunker Tour and many more. It should be noted that although the trip will be a highly valuable experience, students who do not attend will not be hampered in their curriculum studies.

The three night, four-day trip will **cost approximately £580**, dependent on numbers and flight availability. The cost includes air travel, full board accommodation, excursions, administration and insurance (please note that personal items such as mobile phones, ipods and cameras are not covered on the school's insurance policy). These costs, in accordance with the Governors' policy on charging for trips, must be met by voluntary contributions. Please note that the price currently includes some estimated transported costs and will be confirmed as soon as we have confirmed number. We are hoping to secure flights via Luton Airport, in which case parents would be responsible for transporting their children home from the airport. In the event of us having to fly from elsewhere, we would have to add the coach costs to the price.

To secure your son/daughter's place on this trip, please provide your permission below and forward a copy of your son/daughter's **Passport** (photo page) and **EHIC Card** (www.ehic.org.uk) (both on one page please and valid for dates of travel) to the Finance Office (or email j.blight@roundwoodpark.co.uk). **Your non-refundable deposit of £150 will be due by the 21st October** and can be made on ParentPay. **The balance payment will be due by the 3 December (estimate at £430 (tbc))**. Please note that should minimum trip numbers are not met, this trip will not go ahead and deposits will be fully refunded.





All payment dates must be strictly adhered to as we are paying our travel agent the day after your payment due date.

Please note that as spaces are limited, allocation will be strictly first come, first served if this trip is over subscribed. We would like to apologise for the early deposit date which is unfortunately necessary to secure the flight bookings.

In cases of financial hardship, please contact me in confidence by Monday 15th October at the latest. The school can assist you to apply for financial assistance to a local charity.

Please note that if your son/daughter secures a place but then decides to withdraw from the trip, you must notify us in writing immediately and you will be liable for any cancellation costs incurred. The school reserves the right to withdraw from the trip any student whose behavioural record at school proves inconsistent with the safe running of the trip.

Please do not hesitate to contact the trip leader Mrs Upton or myself if you require any further information.

With kind regards,

Mrs J. Blight

Jeannine Blight

Residential Trip Coordinator/Finance Assistant
Roundwood Park School
Tel: 01582 765 344 ex 242
Email: j.blight@roundwoodpark.co.uk

Office Hours: Mon – Fri between 8:30 and 15:00 (except Wed)





BERLIN History Trip 2019

Permission Slip

Thurs 31 Jan to Sun 3 Jan 2019 Yr 10 & 11

Acceptance * Yes, I give permission for _____ to travel to Berlin on the above trip and confirm their CareMonkey care profile is up to date. I understand that my deposit is non-refundable and that any cancellation must be put in writing to the Finance Office. Furthermore, I understand that I will be liable for any cancellation charges should my son/daughter withdraw from the trip. Having read the trip letter, I confirm that I am aware the the quoted trip price may change depending on flights available at the time of booking.

Accept / Decline (please delete as appropriate)

Your Name: _____

Relationship to student: _____

