



4th October 2018

Dear Parent/Carer

Y12 National Space Centre – 26th November 2018

A trip has been organised for Post 16 students with an interest in following a science and engineering career path to attend The National Space Academy in Leicester on Monday 26th November 2018. The UK Space Industry has an annual turnover of £11bn and employs close to 35,000 people. It is a very healthy sector with projected growth to £14bn by 2020. In order to meet this growth target the industry needs young people to choose science and engineering options and decide to work in this area. The variety of jobs available within the space industry is vast and many companies work on international projects highlighting the importance of collaboration. This event will allow the students to find out more about the careers in the UK space sector and related industries. Graduate trainees, post graduate students, and apprentices are involved, giving students a chance to talk to people at an early stage in their careers about their career choices and working environments.

The day involves a series of talks and presentations, from various companies and/or universities within the sector, and the students get the chance to pick which speakers they would like to see most. We also provide a 'meet the scientist' exhibition style section to the day, where the students will get the chance to speak directly to speakers, with the opportunity to ask any question they have about the work they do, while the presenters showcase some of their specialist equipment.

The students will be travelling by school minibus, accompanied by Mrs Tuberville and Mrs Rashid, and should meet in the turning circle at 7.00am to leave promptly. We would anticipate that they will arrive back at school at approximately 5:30pm, depending on traffic. Normal uniform rules will apply and students will require a packed lunch.

The cost of the trip is **£29.00** per student which, in accordance with the Governors' policy on charging, must be met by voluntary contributions. Payment can either be made via ParentPay or by a cheque made payable to 'Roundwood Park School'. In cases of financial hardship, please contact me in confidence as soon as possible, but in any event by **3rd October 2018**. The school applies for financial assistance to a local charity which has very limited resources and therefore assistance can only be given if certain financial criteria can be fulfilled. Any such trip puts a great deal of added responsibility on staff and we reserve the right to refuse those pupils to participate whose behaviour gives grounds for concern.

If you would like your son/daughter to attend please make your payment by **11th October 2018** at the latest. Please note that all payments are non-refundable unless a replacement can be found in the school. For a replacement to be found, cancellation must be put in writing to the Day Trip Co-ordinator at least 5 working days before the date of the trip.

The medical details used on day trips are taken from CareMonkey, our online system for capturing medical information. It is the parent's responsibility to keep this information up to date. If any medical information has changed, please ensure this is updated on CareMonkey by visiting www.caremonkey.com as soon as possible and by **21st November 2018 at the latest**.

Yours sincerely

Mrs J Reid
Day Trip Co-ordinator j.reid@roundwoodpark.co.uk

Reply slip (return to Finance Office; not required for ParentPay payments) **Y12 Nat Space Centre – 2018 JR**
I give permission for my son/daughter to attend.

Student name: _____ Form: _____

I enclose my cheque payment of **£29.00** ()

My son/daughter has the following medical condition, will/will not take his/her medication with him/her and can/cannot administer it himself/herself (if not applicable please state 'N/A').

.....
I confirm that my son/daughter's CareMonkey profile is complete and up to date.

Signed: _____ (Parent/Carer) Date: _____

