



6<sup>th</sup> November 2018

Dear Parent/Carer

**Y12 Engineering Taster Day – 6<sup>th</sup> December 2018**

A trip has been organised for Year 12 Physics students to attend a tour of the Engineering Department at the University of Cambridge on Thursday 6<sup>th</sup> December 2018. There is a serious shortage of engineers in general so as part of their outreach programme, the university is pleased to show what is on offer to students who study there.

This trip will include a guided tour of the Engineering Department of Cambridge University, followed by a lecture for 6<sup>th</sup> form students at the Cavendish Laboratory entitled: 'Coffee Beans: Pressure, volume and temperature'. Details on the link below.

<https://outreach.phy.cam.ac.uk/programme/cpc>

The students will be travelling by school mini bus, accompanied by Mr Jacquinot, and Mrs Robbins. The mini bus will depart from school at 1:00pm and will return at approximately 8:00pm, depending on traffic. Students will require a packed lunch and should wear smart/casual clothes. There will be also be an opportunity for a bite to eat between the two events.

***Places are limited on this trip and will be allocated on a first come first served basis (based on payment).***

The cost of the trip is **£8.50** per student which, in accordance with the Governors' policy on charging, must be met by voluntary contributions. Payment can either be made via ParentPay or by a cheque made payable to 'Roundwood Park School'. In cases of financial hardship, please contact me in confidence as soon as possible, but in any event by **16<sup>th</sup> November 2018**. The school applies for financial assistance to a local charity which has very limited resources and therefore assistance can only be given if certain financial criteria can be fulfilled. Any such trip puts a great deal of added responsibility on staff and we reserve the right to refuse those pupils to participate whose behaviour gives grounds for concern.

If you would like your son/daughter to attend please make your payment by **20<sup>th</sup> November 2018** at the latest. Please note that all payments are non-refundable unless a replacement can be found in the school. For a replacement to be found, cancellation must be put in writing to the Day Trip Co-ordinator at least 5 working days before the date of the trip.

The medical details used on day trips are taken from CareMonkey, our online system for capturing medical information. It is the parent's responsibility to keep this information up to date. **Please ensure your son/daughter's profile is completed as it will be needed for this trip.**

Yours sincerely

Mrs J Reid  
Day Trip Co-ordinator  
[j.reid@roundwoodpark.co.uk](mailto:j.reid@roundwoodpark.co.uk)

**Reply slip (return to Finance Office; not required for ParentPay payments)**

**Y12 Engineering Day - 2018 JR**

I give permission for my son/daughter to attend.

Student name: \_\_\_\_\_ Form: \_\_\_\_\_

I enclose my cheque payment of **£8.50** ( )

My son/daughter has the following medical condition, will/will not take his/her medication with him/her and can/cannot administer it himself/herself (if not applicable please state 'N/A').

.....  
I confirm that my son/daughter's CareMonkey profile is complete and up to date.

Signed: \_\_\_\_\_ (Parent/Carer) Date: \_\_\_\_\_

