



4th November 2019

Dear Parent/Carer

A Level English study day 'A Dolls House' – Monday 9th March

A trip has been organised for Year 12 and 13 English students to attend an A Level English event on Monday 9th March 2020 in London on 'A Doll's House', a set text at A level. There will be speakers from leading universities delivering four lectures on the play. It will be very useful for students to extend their knowledge and understanding of the play and to hear experts speaking about it.

Students will be expected to make their own way to the venue (please see map and address attached). **Students will be required to purchase their own rail ticket/travelcard and will need approximately £25 for this.** Mrs John will meet and register the students at the venue upon arrival, at the end of lunch and at the end of the lectures. The lectures begin at 10.45am and finish at 3.30pm. Students should wear smart/casual clothes and will require a packed lunch.

The cost of the trip is **£28.50** per student which, in accordance with the Governors' policy on charging, must be met by voluntary contributions. Payment can either be made via ParentPay or by a cheque made payable to 'Roundwood Park School'. In cases of financial hardship, please contact me in confidence as soon as possible, but in any event by **8th November 2019**. The school applies for financial assistance to a local charity which has very limited resources and therefore assistance can only be given if certain financial criteria can be fulfilled. Any such trip puts a great deal of added responsibility on staff and we reserve the right to refuse those pupils to participate whose behaviour gives grounds for concern.

If you would like your son/daughter to attend please make your payment by **15th November 2019** at the latest as tickets have to be paid for and they cannot be reserved. Please note that all payments are non-refundable unless a replacement can be found in the school. For a replacement to be found, cancellation must be put in writing to the Day Trip Co-ordinator at least 5 working days before the date of the trip.

The medical details used on day trips are taken from CareMonkey, our online system for capturing medical information. It is the parent's responsibility to keep this information up to date. Please ensure any new information is included by **21st February 2020** at the latest for this trip.

Yours sincerely

Mrs B Kennedy
Day Trip Co-ordinator
b.kennedy@roundwoodpark.co.uk

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Reply slip (return to Finance Office; not required for ParentPay payments) **Y12 and 13 English 'A Doll's House'**
I give permission for my son/daughter to attend.

Student name: _____ Form: _____

I enclose my cheque payment of **£28.50** ()

My son/daughter has the following medical condition, will/will not take his/her medication with him/her and can/cannot administer it himself/herself (if not applicable please state 'N/A').

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I confirm that my son/daughter's CareMonkey profile is complete and up to date.

Signed: _____ (Parent/Carer) Date: _____

