

Remote education at Roundwood Park School

Information for parents and carers

This information is intended to provide clarity and transparency to students, parents and carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating please see the final section of this document.

Remote education: what is taught to students at home?

A student's first day or two might look different from our standard approach while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of students being sent home?

All classwork (including lesson resources) will be posted on Google Classroom. All classwork resources will be posted as materials; any assignment that the teacher would like your child to complete and hand in on Google Classroom will be uploaded as an assignment.

Students can access Google Classroom through the RUnify tile on the desktop (via the school website). Students will need to sign in with their school email address in order to access Google Classroom. We also recommend that students download the Google Classroom app on their phones. Each subject will have their own separate classroom.

Students will also have a tutor group Google Classroom which will be used to hold live registration activities each morning from 8.30am. Assemblies will be held each Monday.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Wherever possible we will continue to teach the same curriculum remotely as we had planned to cover at this time of year. However, in some subjects the Scheme of Learning (SOL) has been adapted to ensure the topics currently being delivered are the most suitable for students to access remotely.

For practical subjects like Art, Drama, Music and PE the curriculum has been adapted to enable students to access these subjects with the resources they have available at home:

Art students will continue to focus on developing their drawing skills and will learn about colour and artists that have used a limited range of colour and words to make a statement rather than painting, Lino printing or 3D printing.

In Music, new units have been created: Yr7 Rhythm and Rap, Yr8 Unit utilising Soundtrap Songwriting app, Yr9 BandLab Film Music. Students at KS3 are also encouraged to compose their own music independently.

In PE we are encouraging students to stay healthy with live fitness lessons with sport analysis.

In Technology practical work has been suspended, with students working on the theory elements of the subject instead.

PSHCE lessons will be set but there will be no live teaching. In Year 9 students will be continuing to access Unifrog to continue with their careers work. The PSHCE activities days scheduled for Yr10 and Yr11 this term have been postponed.

At Key Stage 4 and 5 the curriculum is being delivered in line with the SOL. Students who have been working on Non-Examined Assessments (NEA) will continue to do so remotely. The Modern Languages faculty have made some adjustments to the way they are preparing students for the speaking endorsement. Similarly, practical subjects like Technology, Food Science and Nutrition, Drama, Art, Photography and Textiles have made minor adjustments to their curriculum with an increased focus on the theory element of the course rather than the practical tasks. Where practical work can continue this has been amended so students can make use of the resources they have at home. The Technology dept has delivered resources home to students to enable them to complete their modelling at home.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

Each day will start with registration at 8.30am. Students can access this via their tutor group Google Classroom. This will give the tutor an opportunity to touch base with their tutees and assess how well they are coping with the demands of remote learning.

We expect that remote education will follow the normal school day with students accessing up to 5 hours of teaching each day. Live lessons will take place via the Google Meet link in each Google Classroom. This will be accessible at the start of the lesson. Teachers may start the lesson with some live input, then set the class a task to complete during their

allotted lesson time. In some cases, the teacher will ask the class to log back in at the end of the lesson to gauge their understanding, answer questions and clarify any misconceptions.

At Key Stage 3 and 4 additional home learning tasks will not be set. Some students may be asked to complete classwork (if they did not manage to complete the tasks set within the lesson) or complete preparatory work (for example to complete a reading task) ahead of a lesson.

At Key Stage 5 students will follow their normal timetable including all tutorial and enrichment lessons. They will be set work to complete during their study sessions, for example assessments or preparatory work to complete for upcoming lessons.

Accessing remote education

How will my child access any online remote education you are providing?

Students should access the Google Classroom for each of their subjects through the Google Classroom tile on RM Unify. Students may also wish to download the Google Classroom app on their mobile phone.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- We will survey the parent body regularly to ensure we have a clear picture of which students have access to a device and internet connection.
- Chrome books / laptops will be loaned to students if they are in receipt of Free School Meals, or any other exceptional circumstance which can be discussed with the relevant Head of Year
- Internet connection problems may be able to be addressed, in the form of portable hotspots or SIM cards
- In the event that no online access is available, we will be able to provide printed learning resources, with an agreement then formed as to how this work can be submitted

For more information regarding access to digital devices and help with internet connection, parents should contact admin@roundwoodpark.co.uk

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

- **Live teaching via Google classroom:** Most lessons, when teachers intend to deliver a live lesson, they will indicate this and enable access to the Google Meets link. Students are advised to join the live lesson at the start of their normal lesson time. Teachers may not teach for the whole hour; they may introduce the content and tasks then set the students a specific task to complete. Students may be asked to log off or stay online whilst completing the task. Teachers will be available should the students have any questions – they can either ask questions during the live element of the lesson or pose a question in the chat function.
- **Recorded teaching:** When not available to deliver a live lesson, the teacher may ask students to access a recording made by a teacher e.g. An Oak National Academy lesson.
- **Lesson resources (e.g. PowerPoint):** When not available to deliver a live lesson the teacher will make sure that appropriate instructions and lesson resources are uploaded to the Google Classroom. This will be scheduled to upload at the time of the lesson so students can access it during the lesson. Clear instructions will be provided so students understand fully what work they are expected to complete during the lesson and how their work should be submitted.
- Textbooks and reading books students have at home.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We expect, wherever possible, students to be engaged with their remote education each day following their normal school timetable. If for any reason your child is unable to attend the online virtual school please email absence@roundwoodpark.co.uk as normal so that teaching staff can be made aware.

We expect them to be able to access the lesson resources from their own device and engagement with remote education provided by their tutor/teachers.

We would appreciate your support in helping to establish routines at home to support your child's education. If your child is experiencing any difficulties or anxiety with the work set please contact the relevant class teacher, tutor or Head of Year.

We appreciate that virtual learning remotely can be very challenging and that even those who normally access school with ease can experience difficulties when not physically attending. Please contact us sooner rather than later so we can support your child and offer you and them relevant support.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

When delivering live lessons, teaching staff will take a class register.

Each week we will be asking staff to identify students who are not engaging with their work. We will be asking them to inform the tutor and Head of Year.

Teaching staff will check the work uploaded by students regularly. When chasing any outstanding work parents and carers will be copied into any messages sent chasing the work. Teaching staff may contact parents directly if they have a specific concern.

Where more than one subject is of concern the tutor or Head of Year will contact you to discuss any potential reason why your son/daughter is not engaging with their work.

How will you assess my child's work and progress?

Our approach to feeding back on student work is as follows:

- Each subject will regularly set work for the students to complete. They may upload this as an assignment to Google Classroom or ask the students to complete their work in their exercise book and upload a scan/photo of their completed work. This will enable teaching staff to gauge how well students are progressing through the curriculum.
- Work will be checked at least every 3 weeks with assignments set in line with those planned within the curriculum plan. These will be marked with clear feedback provided by the class teacher via Google Classroom. This will enable teachers to adjust the pace or difficulty of what is being taught in response to questions from students or assessments including, where necessary, revising material or simplifying explanations to ensure students' understanding.
- Teaching staff will check the work that is submitted and provide either written or verbal (recorded) feedback to the student directly. Extensive written comments may not always be provided for individual students. Teachers may decide to assess the work then provide whole class feedback in the next lesson.
- Quizzes marked automatically via digital platforms may also be used to assess students' understanding.

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students with special educational needs and disabilities (SEND) may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families and we will work with parents and carers to support those students in the following ways:

- Ensure that teachers' instructions are spoken clearly and slowly into a close camera i.e. to enable students to lip read.
- That wherever possible, appropriate, differentiated resources are provided that are accessible for all and clearly labelled so parents and students can easily work out which resources are required for which lesson.
- Access to the on-site provision for any student with an EHCP should this be a preferred option.
- Learning support assistants who usually work with your child will attend the live lessons and continue to provide in class support through Google Classroom. They will also help with access to differentiated work and liaise with the teacher to provide 1-1 support, when necessary.
- The SEND team will continue to have weekly contact with students who have a keyworker. This will ensure that issues and concerns are dealt with quickly.
- Access to the SEND team for specific guidance and ongoing support is always available. Contact should be made via email to h.hall@roundwoodpark.co.uk

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Students will continue their learning by accessing resources uploaded to the Google Classroom.

Students are expected to log onto Google Classroom from home, download the lesson resources, complete the task(s) set and upload them to the Google Classroom. Most students, including those who have tested positive or had 'close contact' with a positive case (inside or outside of school) will also be invited to attend the lesson taking place in school via Google Meets. Staff will be allowed at least 24 hours' notice of students who are self-isolating before they commence any live content in their teaching. Students will be able to view any resources that are shared with them and hear the teacher deliver the lesson.