



# Policy statement on Provider Access

## Introduction

This document sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Sarah Hilliard, Subject Leader for Careers  
Telephone: 01582 765 344 ext. 229  
Email: [careers@roundwoodpark.co.uk](mailto:careers@roundwoodpark.co.uk)

## Opportunities for access

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the careers service section on the school website.

Please speak to our Subject Leader for Careers to identify the most suitable opportunity for you.

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Subject Leader for Careers or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the careers department so that this can be displayed in the Careers Section of the school library. The library is open to all students at lunch and break times.

## Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with the Careers & Enterprise Company via [provideraccess@careersenterprise.co.uk](mailto:provideraccess@careersenterprise.co.uk)