

Roundwood Park School



Bring Your Own Device (BYOD) Policy

Reviewed: June 2023

Next review: June 2024

Resources Committee

The purpose of Bring Your Own Device (BYOD) at Roundwood Park School is to enable students to access online resources/apps during lessons to assist them with learning. We hope that, along with other teaching methods used in school, BYOD will be a useful support tool for staff to allow students to stretch their learning even further.

In order to achieve this:

In KS3 (Years 7,8 & 9) Bring Your Own Device is now in place as part of our Blended Learning and it is recommended that students bring in a Chromebook. The school is unable to support any other device. Chromebooks can be loaned by the school for day to day use but not to be taken home.

KS4 (Years 10 and 11) may choose to bring in a device. We recommend a Chromebook.

In KS5 Bring Your Own Device is highly recommended and we suggest a laptop.

All Chromebooks must be enrolled in the School's Google Management for Safeguarding and Device management reasons.

There is a rolling program so future Year 7's will be guided to purchase a Chromebook on joining the school, and will be to purchase a device via the School run scheme, to achieve the best price for Students.

The Pupil Premium Fund funds the purchase of the Chromebooks for students in need of support.

The school also holds a bank of devices of suitable specification for those students who are unable to purchase a device/receive Pupil Premium funding.

All use will be dealt with under the school's IT Acceptable Use Policy on BYOD - Appendix 1.

Other Supporting Resources

- **Managed Wi-Fi** – As a school we have an Extreme Networks Managed Wi-Fi system that covers all classrooms/learning spaces and spreads load evenly across the access points. This ensures we have a fast and reliable Wi-Fi service for the end users.
- **Lockers** – There are enough lockers at the school for all students in Years 7–11 to have a locker and lockers are allocated to an individual student. Sixth Formers have access to a number of lockers and they also have access to 50 charging (charge their devices) lockers.
- **Web Filtering** – We have RM Safety Net Go filtering which means we can provide a secure learning environment for students. This will track all internet usage and ensure we are able to control access and that students have access to the correct resources for learning and not for distraction.

This policy has undergone an equality impact assessment in accordance with the school's Public Sector Equality Duty under the Equality Act 2010.

Appendix 1: IT Acceptable Use Policy on BYOD

I agree the following applies to my use of a Bring your Own Device.

I Understand:

- **My Device is my responsibility and I will take responsibility for it at all times.**
- Roundwood Park is not responsible for the device(s) in any way.
- When I bring my device to school, I am fully responsible for keeping it safe.
- I will store my device safely when it is not being used (i.e. in my locker).
- I am not permitted to leave my device on school premises outside of school hours.
- During the school day, my device will not be used inappropriately. Sanctions will apply for inappropriate use of my device.
- All use in lessons is at the discretion of the classroom teacher.
- Any member of staff has full discretion to ask me to put away my device at any time.
- I am responsible for ensuring my device is charged before coming to school, and that charging in school will not be available.
- If my device is not charged, I should request to borrow a loan device for the day.
- I will not use another person's device, and will not allow anyone to use my device.
- I will only connect to the school Wi-Fi network to use the filtered internet provided.
- I will not enable mobile data, personal hotspots or use a VPN during the school day.
- I will not attempt to bypass the school filtering in any way.
- Sanctions will apply to anyone using mobile data / personal hotspots or a VPN
- All internet activity whilst using school accounts or the school Wi-Fi network is monitored and recorded and can be used in the event of an investigation.
- I will not take photographs or videos in school without the permission of a teacher. I will not post any images taken during school to social media.
- I will delete any images or video if I am asked to do so by a member of staff. I understand that members of staff have the right under law to search my device for material that may be harmful.
- My own device must not contain illegal software, must not be 'jailbroken' and must have regular official updates applied by the manufacturer in order to keep secure.
- If available, I will ensure my device has adequate antivirus and spyware protection and that it is kept up to date to prevent damage to other devices on the school network.

I understand that my network and internet access may be taken away without notice if I fail to abide by these rules.

In accordance with school policy, devices may be confiscated for a limited time period.

I understand that I am subject to sanctions laid down in the Behaviour Policy and other applicable school policies.