



BERLIN History Tour Yr 10

Date: Weds 15th – Sat 18th May 2024

Dear Parent/Carer,

The History Department is planning to run an educational trip to Berlin to support the KS4 History curriculum and enrich the learning experience for our students. We feel that actually seeing the areas that students are learning about will be a worthwhile and moving experience for them. The study themes covered will be Berlin 1918 to 1945, the Cold War and Germany's reunification. We will visit the Sachsenhausen Concentration Camp, the Berlin Wall Memorial and GDR Museum as well as taking part in tours of Berlin Tempelhof Airport, the Olympic Stadium and many more. It should be noted that although the trip will be a highly valuable experience, students who do not attend will not be hampered in their curriculum studies.

The three night, four-day trip will **cost approximately £800 per student**, dependent on numbers and flight availability. The cost includes coach transfers to Heathrow, air travel, full board accommodation, excursions, administration and insurance (please note that personal items such as mobile phones, ipods and cameras are not covered on the school's insurance policy). These costs, in accordance with the Governors' policy on charging for trips, must be met by voluntary contributions.

To secure your son/daughter's place on this trip, please submit your permission below no later than 14th July 23. We will also require a £150 deposit to be paid via ParentPay no later than 14th July 2023. We would like to apologise for the early deposit date which is unfortunately necessary to secure the flight bookings. Please note that we can only book spaces for students whose permission and deposit have been received by the deadline. The deadline cannot be extended. If we have any opportunity to add further students on after the deadline, the price for the additional students may be higher if we cannot get flights at the same airfare.

Further instalments are due as follows:

2nd instalment £250 due by 25th September 23

3rd instalment £250 due by 6th November 23

Final balance TBC (approx. £150) due by 19th January 24

Please note that as spaces are limited, if this trip is oversubscribed, places will be allocated based on the Time/date stamp of your Operoo permission response. If minimum trip numbers are not met, this trip will not go ahead and deposits will be fully refunded.

In cases of financial hardship, please contact me in confidence by Monday 10th July at the very latest. The school can assist you to apply for financial assistance to a local charity.

Passports and vaccinations

Students will need a valid passport that is less than 10 years old, with a minimum of 3 months validity beyond the dates of the trip, and a valid GHIC Card. If you need to apply for a GHIC card, please click [here](#). We will send a request for copies of these to be submitted after the school holidays.

Please note that if your son/daughter secures a place but then decides to withdraw from the trip, you must notify us in writing immediately and you will be liable for any cancellation costs incurred. The school reserves the right to withdraw from the trip any student whose behavioural record at school proves inconsistent with the safe running of the trip.

Please do not hesitate to contact the trip leader Mrs Upton or myself if you require any further information.

Kind Regards

Cara Manton
Residential Trips Coordinator/ Finance Assistant
Roundwood Park School
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Permission Slip

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Acceptance * Yes, I give permission for _____ to travel to Berlin on the above trip and confirm their Operoo care profile is up to date. I understand that my deposit is non-refundable and that any cancellation must be put in writing to the Finance Office. Furthermore, I understand that I will be liable for any cancellation charges should my son/daughter withdraw from the trip. Having read the trip letter, I confirm that I am aware that the quoted trip price may change depending on flights available at the time of booking.

Accept / Decline (please delete as appropriate)

Your Name: _____

Relationship to student: _____