

13th March 2024

Dear Parent/Carer

Football Tour to Valkenburg, Holland

Monday 7th – Friday 11th April 2025

The PE department is organising an exciting sporting opportunity that will see the boys travel to Valkenburg, Holland for an action-packed Football Tour. The tour will include daily, intensive coaching sessions, fixtures against local opposition and an end of week tournament against other UK schools. Our tour provider has been running this event for over 25 years and their coaching squad consists of experienced professionals who will be providing your son's coaching for the week.

The tour will be open to boys currently in years 8 or 9, and places will be reserved on a first come first served basis, with preference being given to those who have shown commitment to our extra-curricular training. We are anticipating that the tour will cost the region of **£665** per student depending on interest. This cost includes all transport, full board accommodation, and insurance (please note that personal items such as mobile phones, iPads and cameras are not covered on the school's insurance policy), as well as a daily coaching, visit to a waterpark, a game of laser tag, bowling and a special disco evening with other UK schools.

Once places have been confirmed, we will be able to calculate final costs and notify you. All costs, in accordance with the Governors' policy on charging for trips, must be met by voluntary contributions.

If your son would like to participate in this trip, please **secure their place by logging onto your Operoo account and submitting your permission no later than Friday 12th April. We will also require your non-refundable deposit payment of £150.00 via Parent Pay no later than 12th April.** As places for this trip are limited, if the trip is oversubscribed, names will be drawn at random. We will confirm shortly after the closing date if your son has been allocated a place. Deposit payments for unsuccessful pupils will be refunded.

Following the trip deposit payment, we will request further instalments as follows:

- *Two Instalments of: £170 due by Monday 3rd June & Monday 9th September 2024*
- *Final Balance: approx. £175 (TBC) by Monday 2nd December 2024*

In accordance with the Governors' policy on charging, the cost of this trip must be met by voluntary contributions. We do not want cost to be a barrier. We work closely with James Marshall foundation who can provide a contribution towards the cost for students with a low family income, living in Harpenden, Wheathampstead, Kimpton, Redbourn, Flamstead and Markyate. You can apply online for a funding grant by clicking here: <https://www.jamesmarshallfoundation.co.uk/apply-for-funding.html>. Please note that this is not a standard trip that the foundation would offer grants for, but they will consider funding on a case by case basis.

If you live outside of these areas and need funding for this trip, or would like to discuss a payment plan, please contact Miss Manton in the finance office (finance@roundwoodpark.co.uk) no later than Monday 25th March.

Entry requirements

Your son must have a passport, which must be less than 10 years old and valid for a minimum of 3 months beyond the dates of travel. It is your responsibility to ensure that your child has the correct documentation for travel. If you are in any doubt about the validity of your son's passport, please check here: <https://www.gov.uk/check-a-passport-for-travel-to-europe>. They will also need to have a valid EHIC or GHIC card. GHIC cards are issued free of charge. To apply, click here: <https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/>

Please note that if your son secures a place but then decides to withdraw from the trip, you must notify us immediately in writing as you will be liable for any cancellation costs incurred.

The school reserves the right to withdraw from a trip any student whose ability to maintain the high reputation of Roundwood Park School could be in doubt. If any student's behavioural record at school proves inconsistent with the safe running of the trip; for the safety of the child, other students or staff in relation to everyone's safety and well-being. This would apply especially when a student's conduct and conduct choices are unpredictable - when a student cannot be trusted to be in the right place, at the right time, doing the right thing. If a student is removed from the trip by the school, and we are unable to find a replacement, the school will only be liable to refund half of the monies paid, that are not recoverable from the supplier. If the school is concerned about a student attending a trip or visit we would make this clear to the parent and student as early as possible, after they have shown an initial interest.

If you have any queries regarding this trip, please contact either Mr Hunter or myself.

Kind regards

C Manton

Cara Manton
Residential Trips Coordinator/ Finance Assistant
Tel: 01582 765344 x 242
c.manton@roundwoodpark.co.uk

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Acceptance

I would like my son to attend the above residential trip and confirm I have made my deposit payment on ParentPay. I will pay all outstanding instalment payments as stated above and understand that the school reserves the right to withdraw any child from the trip where payment is not received on time unless otherwise agreed with the Finance Office.

I understand my deposit is non-refundable once my son is confirmed on this trip and that any cancellation must be put in writing to the Finance Office. Furthermore, I understand that I will be liable for any additional cancellation charges should my son/daughter withdraw from the trip. I acknowledge that I have read and will comply with any requirements stated in the associated trip letter referred to above.

Student's Name..... Form

Your Name Relationship to
student.....

Signature..... Date.....

My son is a competent swimmer and is permitted to participate fully in all activities listed above

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Yes

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No