



Yr10/Yr11 German Study trip to Hamburg, Germany

Thurs 28th November – Sunday 1st December 2024

The Modern Foreign Languages department is planning a language intensive trip to Hamburg which is open for all KS4 students studying German. The 4-day, 3-night trip to this large, lively city will take us on a tour, rich in German culture, combining modern life with century old history, sure to inspire any German language enthusiast.

Among exploring the city and sights of Hamburg, we will be visiting the famous traditional Christmas market, spending a morning in a secondary school to get an inside into German school life and taking part in a language course.

Our accommodation, in the heart of Hamburg, will be on a half-board basis. All flights, transport in Germany, entrance fees and insurance are included. We will be flying from Heathrow Airport and will provide coach transfers to and from school to the airport.

The cost of this trip is estimated at approximately £670-690 per student, depending on interest and subject to fluctuations in flight costs and the final excursion programme. In accordance with the Governors' policy on charging, this cost must be met through voluntary contributions from parents/carers.

This trip is limited to 50 places. To secure your son/daughter's place on this trip you must respond to this letter by Sunday 5th May at 10pm, submitting your permission on Operoo. All students who have submitted Operoo permission will be entered into a random draw to allocate the spaces. You will be advised week commencing 6th May, if your son/daughter has been allocated a space. We will then open ParentPay for the successful students and to secure your son/daughters space, you will be required to pay **£150 non-refundable deposit no later than Friday 17th May.**

The remaining payments will then be due as follows:

- Interim payment £270 due by Friday 5th July 2024
- Final payment approx. £270 (TBC) due by Friday 20th September 2024

Please complete the section on the Operoo permission form stating your son/daughter's name EXACTLY as it appears on his/her passport. Passports must be less than 10 years old on the day of entry and must be valid for at least 3 months beyond the return travel date. Your son/daughter will also need a valid GHIC card, which is free to obtain. Please apply via <https://www.nhs.uk/using-the-nhs/healthcare-abroad/apply-for-a-free-uk-global-health-insurance-card-ghic/>

We do not want cost to be a barrier. We work closely with James Marshall foundation who can provide funding for students with a low family income, living in Harpenden, Wheathampstead, Kimpton, Redbourn, Flamstead and Markyate. You can apply online for a funding grant by clicking here: <https://www.jamesmarshallfoundation.co.uk/apply-for-funding.html>. If you live outside of these areas and need funding for this trip, please contact Miss Manton in the finance office (finance@roundwoodpark.co.uk) no later than Friday 17th May.

SEND Support for this trip - If your child has additional needs and you are concerned about their attendance on this trip, then please get in touch with Mrs Hall at the earliest convenience. We are fully committed to ensuring that all of our students can participate in trips, regardless of their individual circumstances and will provide support and reasonable adjustments as required, to make this possible.

Please note that if your son/daughter secures a place but then decides to withdraw from the trip, you must notify us immediately in writing as you will be liable for any cancellation costs incurred if a replacement cannot be found. The school reserves the right to withdraw from the trip any student whose behavioural record at school proves inconsistent with the safe running of the trip.

Please do not hesitate to contact either the trip leader, Mrs Davies or myself if you require any further information.

With kind regards,

Miss Cara Manton

Residential Trip Co-ordinator

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