



A place to flourish

8th January 2025

Dear Parent/Carer,

YEAR 13 BIOLOGY FIELD TRIP – Wednesday 10th – Friday 12th September 2025

The Biology department is organising a field trip to the Cranedale Centre, North Yorkshire. The trip relates directly to the A Level course, where students will have access to facilities and equipment in order to complete field work that we do not have available in school. This will include conducting rocky shore ecology at Filey bay, seeing real life examples of succession and investigating the impact of human activity on ecosystems and climate change. The field work contributes to a core practical required to pass the practical assessment element of the A level. Students will find it difficult to progress through year 13 Biology without attending. However, if any student has doubts then they should attend the trip, but must be aware that any deposit paid is non-refundable and that parents will be liable for any cancellation charges that are incurred should their son/daughter withdraw from the trip once the deposit has been paid.

The cost of the three-day trip is estimated to be approximately **£385**, depending on numbers. In accordance with the Governors' policy on charging this must be met by voluntary contributions from parents/carers. The cost includes travel by coach, full-board accommodation, tuition and insurance.

If your son/daughter would like to participate in this trip, please secure their place by responding to the this eform to give your permission and paying a non-refundable deposit of **£120** via Parentpay no later than Monday 3rd February 2025.

We do not want the cost of the trip to be a barrier. We work closely with the James Marshall Foundation who can offer funding to families living in Harpenden, Wheathampstead, Redbourn, Flamstead and Markyate, who need help to finance school trips. You can apply for funding online at <https://www.jamesmarshallfoundation.co.uk/apply-for-funding.html>.

Alternatively, please contact me in confidence, no later than Monday 27th January, to discuss funding options or an individual payment plan.

The remaining payments for this trip will be due as follows:

Second Instalment: £130 by 31st March 2025

Final payment: Approximately £135 (tbc) by 2nd June 2025.



Headteacher: **Alan Henshall**

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If your son/daughter secures a place but then decides to withdraw from the trip, you will be liable for any payments due unless a replacement is found or a supplier refund is made. Please be aware that any cancellation must be put in writing and sent to the Finance Office. The school reserves the right to withdraw from the trip any student whose behavioural record at school proves inconsistent with the safe running of the trip.

If you have any queries relating to this trip please do not hesitate to contact either myself or Mr Connor.

With kind regards,

Miss C Manton

Cara Manton
Residential Trip Coordinator/Finance Assistant

TRIP PERMISSION

Year 13 Biology Trip to Cranedale Centre, North Yorkshire 10th – 12th September 2025

To be returned to the Finance Office by **Monday 3rd February 2025**

I would like my son/daughter to attend the above residential trip and agree to pay £120 deposit via ParentPay no later than 3rd February 2025.

I understand my deposit is non-refundable unless the school can find a replacement and that any cancellation must be put in writing to the Finance Office. Furthermore, I understand that I will be liable for any additional cancellation charges should my son/daughter withdraw from the trip.

Signed.....Date.....

Relationship to student.....