

10 July 2026

Dear Parents and Carers,

At Roundwood Park School, we firmly believe that regular school attendance is vital for your child's growth, not just academically, but also socially and emotionally. It's in the classroom where friendships are forged, ideas are exchanged, and lifelong skills are honed. Every day missed represents a missed opportunity for your child to engage with their peers, teachers, and the diverse learning experiences that we offer.

We're committed to fostering a culture of consistent attendance, ensuring that your child has every opportunity to thrive. Using our new school system 'Attend', we will continue to monitor attendance closely and we will now be able to communicate attendance news more regularly.

We will launch our new attendance package in the coming days and you will receive an email from 'Attend' that will outline your child's attendance for the current academic year.

Messages from 'Attend' will be emailed from Roundwood Park School but will appear differently from our main school communications so please look out for these emails. You will need to open a link to read the personal message relating to your child and we would be grateful if you could acknowledge receipt of the message via the icon on the bottom right.

We understand that life can sometimes throw unexpected challenges, and there may be barriers to your child attending school regularly. If you are experiencing any challenges currently and if you haven't already, please get in touch with us to see how we can provide support.

Moving forward, these messages will include both positive communication about attendance and also offer support and additional guidance should a barrier to attending cause a dip or change to your child's usual attendance pattern.

Your role as parents and carers is paramount in ensuring that your child arrives at school each day, ready to learn and grow. Should your child be unable to attend for any reason, we request that you notify us promptly either via the absence reporting button on Edulink or by emailing our dedicated attendance team – absence@roundwoodpark.co.uk. You can also telephone the school on 01582 714049.

Thank you for your continued support.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ellie Sykes'.

Ellie Sykes
Deputy Headteacher

Headteacher: **Katie Barter**

Roundwood Park School
Roundwood Park
Harpenden
Hertfordshire AL5 3AE

 01582 765344

 www.roundwoodpark.co.uk

 admin@roundwoodpark.co.uk

 @roundwood_park_school

 @roundwoodparkschool

